

# USER MANUAL WEB

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# LOG IN

Enter your user id & password & enter the sum of simple digit as captcha displayed in the security key & press the login button. Be noted that, password is case sensitive.

**User Id:** Type the Unique User Id (Customer ID)

**Password:** Type the password

**\*\*\*Note:** Security keyboard option enables the user to interact through virtual keyboard appearing on the screen by clicking the keys. Virtual keyboard is alternative; user can avoid the virtual keyboard & use the actual keyboard of trusted sources.



The screenshot shows the login interface for Al-Arafah Islami Bank Limited. The page features a green and white color scheme with the bank's logo in the top right corner. The main heading is "Login", followed by a link for users who don't have an account. The form includes a "Username" field, a "Use Virtual Keyboard" checkbox, a "Password" field with a visibility toggle, a "Forgot Password" link, a captcha field with a refresh button, and a "Login" button. A copyright notice is visible at the bottom.

Figure: Login Page

# AUTHENTICATION



- After inputting the user id, password secondary authentication is needed where user must input the six digits security number that are asked in the display.

Figure: Secondary Authentication (Security Number)

# HOME PAGE

- After logging successfully Home screen will be displayed.
- Navigation pane on the left side of the page consists of certain menu i.e. Account information, Fund Transfer, Credit card, Utility bill, Cheque management, Standing instruction
- Home page also has a horizontal menu bar consisting of menus like home, Profile, login history, Logout

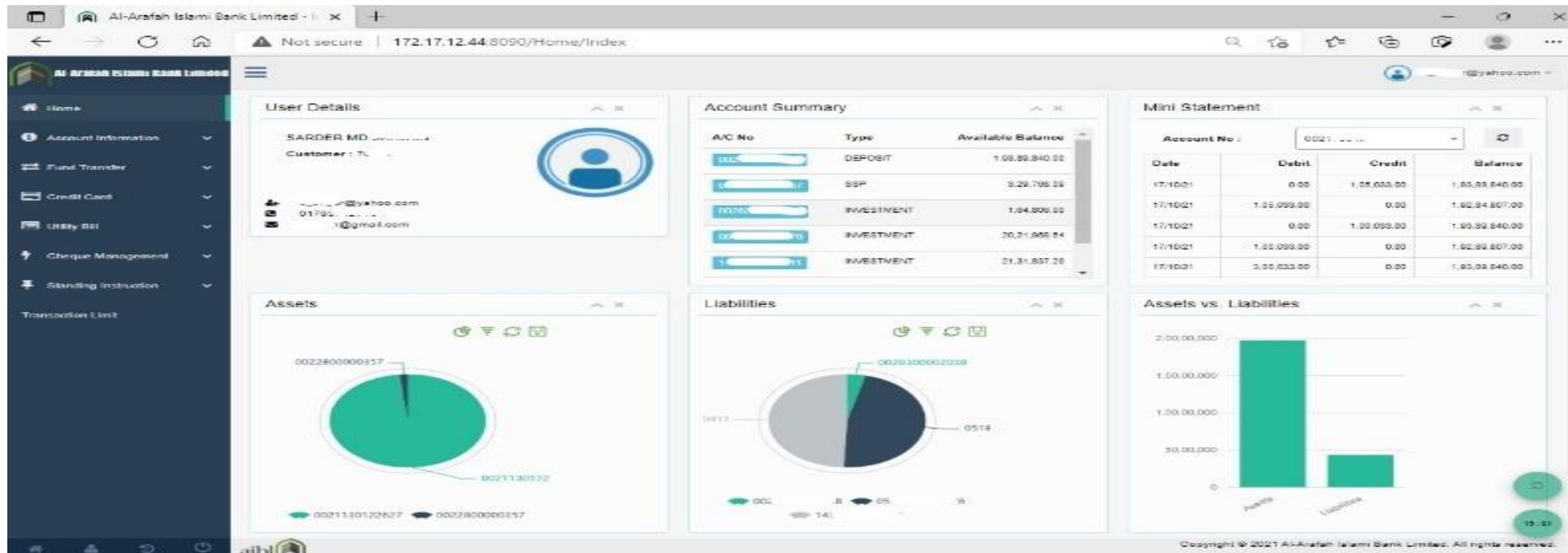


Figure: User Home page

- **User Details:** User details shows the information of user i.e. name, email address & last login time.
- **Account summary:** Account summary shows total account number of the user under the same Customer ID of registered account number with account type & available balance.
- **Mini Statement:** Mini statement shows last five transaction history of the account
- **Asset:** The total asset of the clients displays with a colorful circle graph.
- **Liabilities:** If client has liabilities with the bank (investment account under the same Customer ID), the circle displays it with certain color.



# HOME PAGE

# ASSETS VS LIABILITY

This option provides to view the consolidated position of the Assets and Liabilities with the Bank. Deposit & Investment accounts are Asset & Liabilities held with the bank.



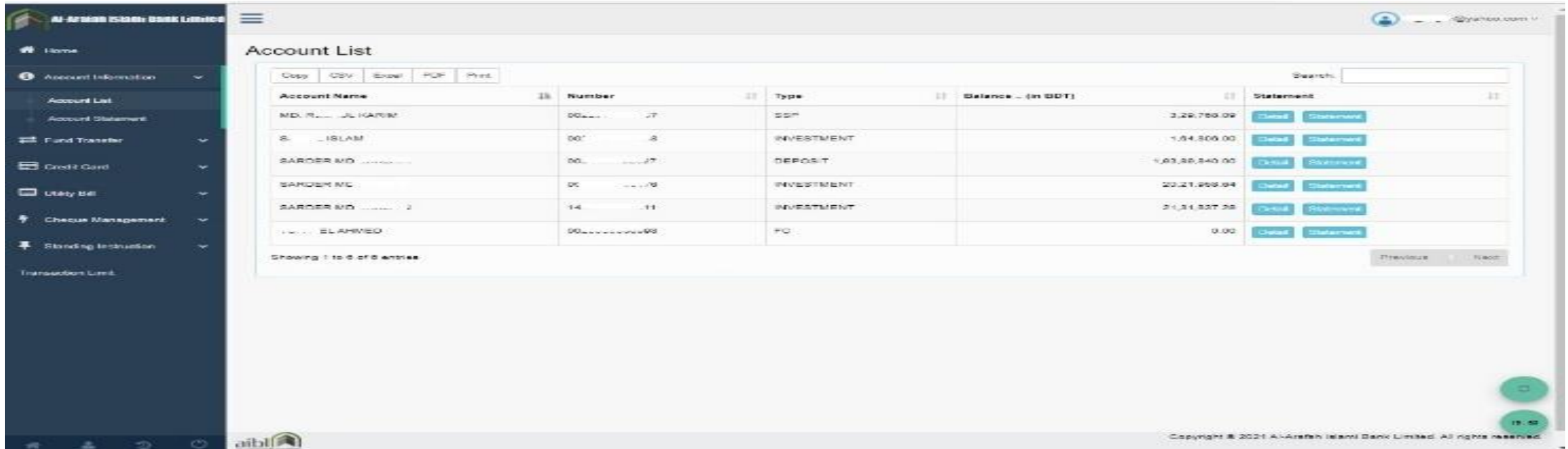
Figure: Assets vs. Liabilities

# 1. ACCOUNT INFORMATION

Consists of two menus i.e. **Account list** & **Account Statement**

**Account list:** Account list shows information of accounts i.e. account name, account number, account type, available balance & statement. User can view each of the account details that shows the information of account i.e. account name, account number, account type, account status, account opening date & available balance.

Also, user can view the **account statement** either in csv or excel or pdf format with specific date range.



Account Name	Number	Type	Balance - (in BDT)	Statement
MD. R... U. KARIM	00... ..27	DDP	3,22,780.00	<a href="#">Details</a> <a href="#">Statement</a>
S. ... ISLAM	007... ..8	INVESTMENT	1,54,300.00	<a href="#">Details</a> <a href="#">Statement</a>
SARDAR MD .....	00... ..27	DEPOSIT	1,03,86,340.00	<a href="#">Details</a> <a href="#">Statement</a>
SARDAR MC .....	00... ..9	INVESTMENT	20,21,950.00	<a href="#">Details</a> <a href="#">Statement</a>
SARDAR MD .....	14... ..11	INVESTMENT	21,21,327.28	<a href="#">Details</a> <a href="#">Statement</a>
... ELAHMED .....	00... ..99	FD	0.00	<a href="#">Details</a> <a href="#">Statement</a>

Showing 1 to 6 of 6 entries

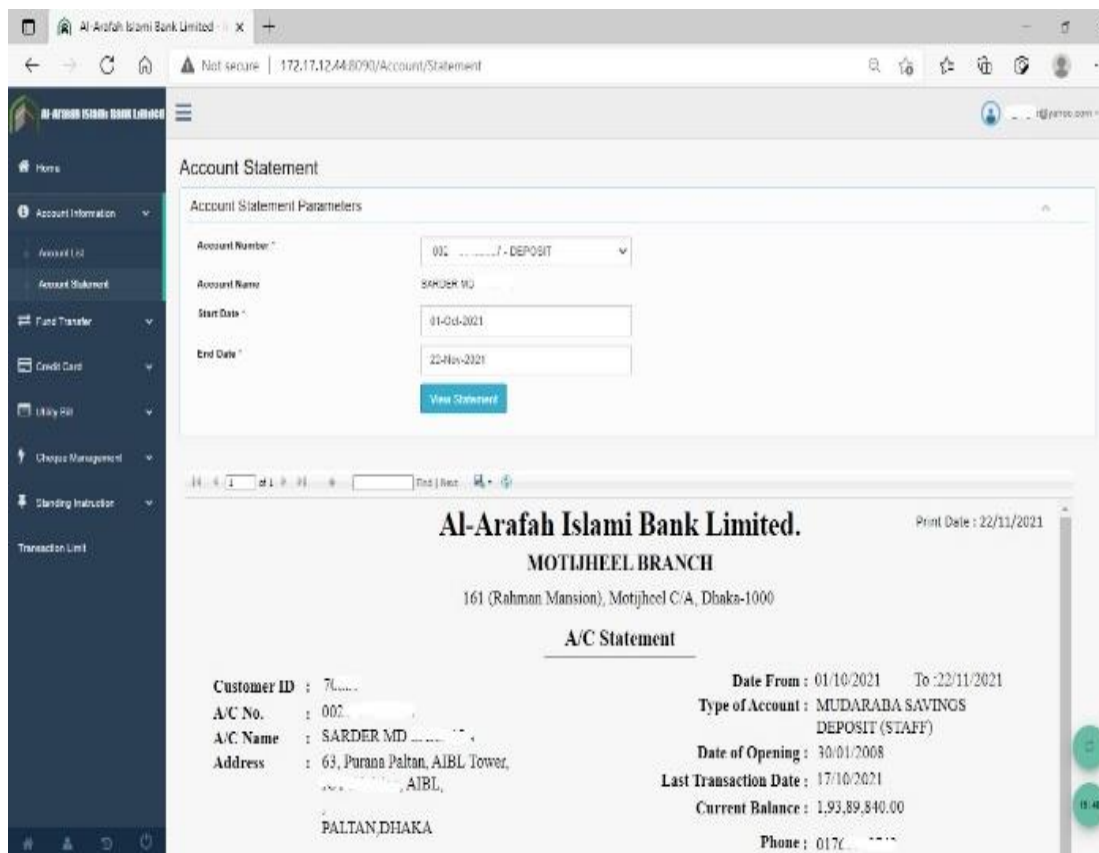
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Figure: Account list



# I. ACCOUNT INFORMATION

**Account statement:** User can view account details along with transaction history with specific date range.



**Account Statement Parameters**

Account Number: 002 .....7- DEPOSIT

Account Name: SARDER MD

Start Date: 01-Oct-2021

End Date: 22-Nov-2021

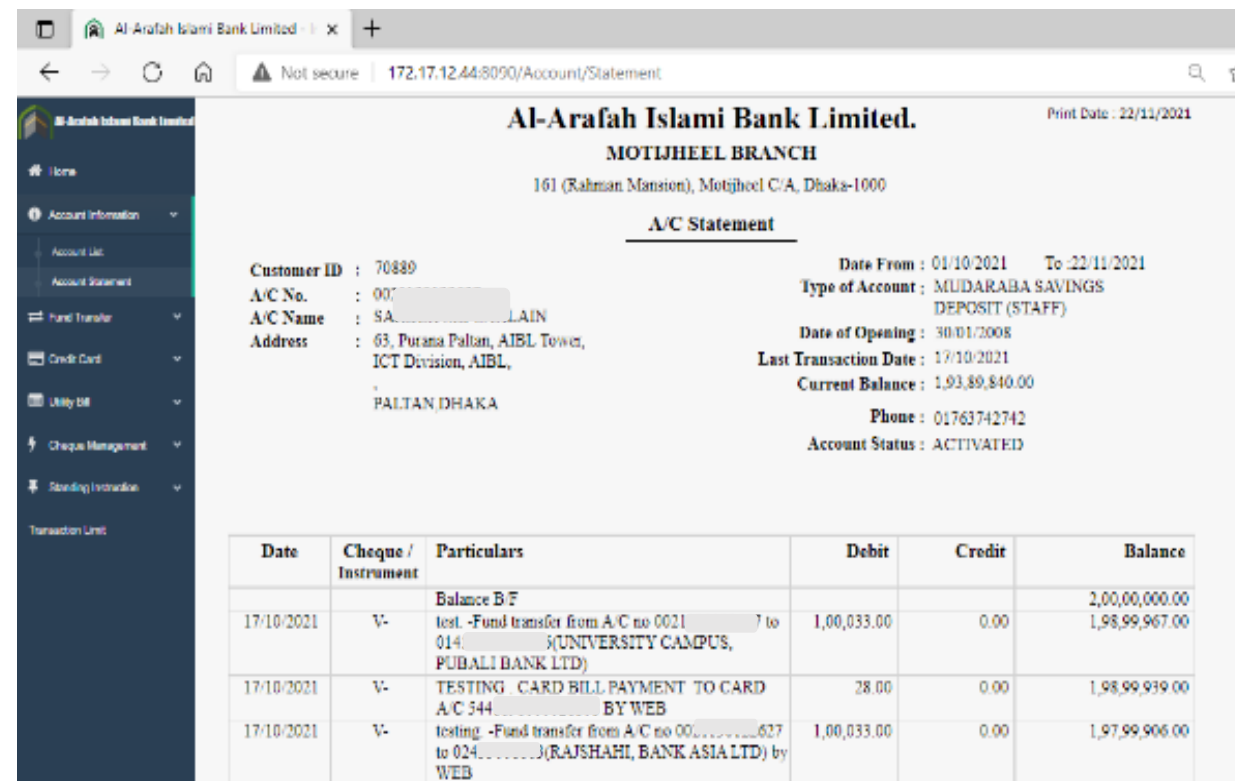
[View Statement](#)

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**Al-Arafah Islami Bank Limited.** Print Date : 22/11/2021  
**MOTIJHEEL BRANCH**  
161 (Rahman Mansion), Motijheel C/A, Dhaka-1000

**A/C Statement**

Customer ID : 70889 Date From : 01/10/2021 To : 22/11/2021  
 A/C No. : 002 Type of Account : MUDARABA SAVINGS  
 A/C Name : SARDER MD DEPOSIT (STAFF)  
 Address : 63, Purana Palton, AIBL Tower, AIBL, PALTAN, DHAKA Date of Opening : 30/01/2008  
 Last Transaction Date : 17/10/2021  
 Current Balance : 1,93,89,840.00  
 Phone : 01763742742 Account Status : ACTIVATED



**Al-Arafah Islami Bank Limited.** Print Date : 22/11/2021  
**MOTIJHEEL BRANCH**  
161 (Rahman Mansion), Motijheel C/A, Dhaka-1000

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 Last Transaction Date : 17/10/2021  
 Current Balance : 1,93,89,840.00  
 Phone : 01763742742 Account Status : ACTIVATED

Date	Cheque / Instrument	Particulars	Debit	Credit	Balance
		Balance B F			2,00,00,000.00
17/10/2021	V-	test -Fund transfer from A/C no 0021 .....7 to 014..... (UNIVERSITY CAMPUS, PUBALI BANK LTD)	1,00,033.00	0.00	1,98,99,967.00
17/10/2021	V-	TESTING CARD BILL PAYMENT TO CARD A/C 544..... BY WEB	28.00	0.00	1,98,99,939.00
17/10/2021	V-	testing -Fund transfer from A/C no 002.....627 to 024..... (RAJSHAHI, BANK ASIA LTD) by WEB	1,00,033.00	0.00	1,97,99,906.00

Figure: Account statement

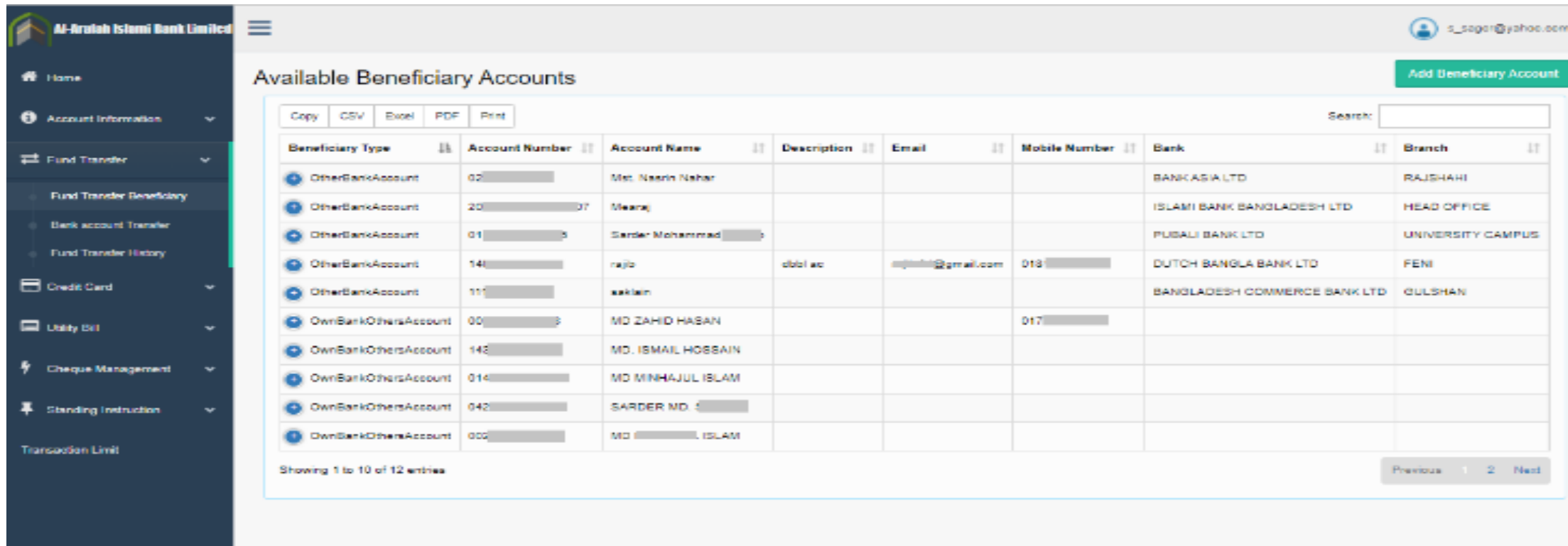


# 2. FUND TRANSFER

Before execution of a fund transfer it is necessary to add beneficiary name & details. User having access to beneficiary Maintenance can maintain beneficiary.

## Create Payee Account:

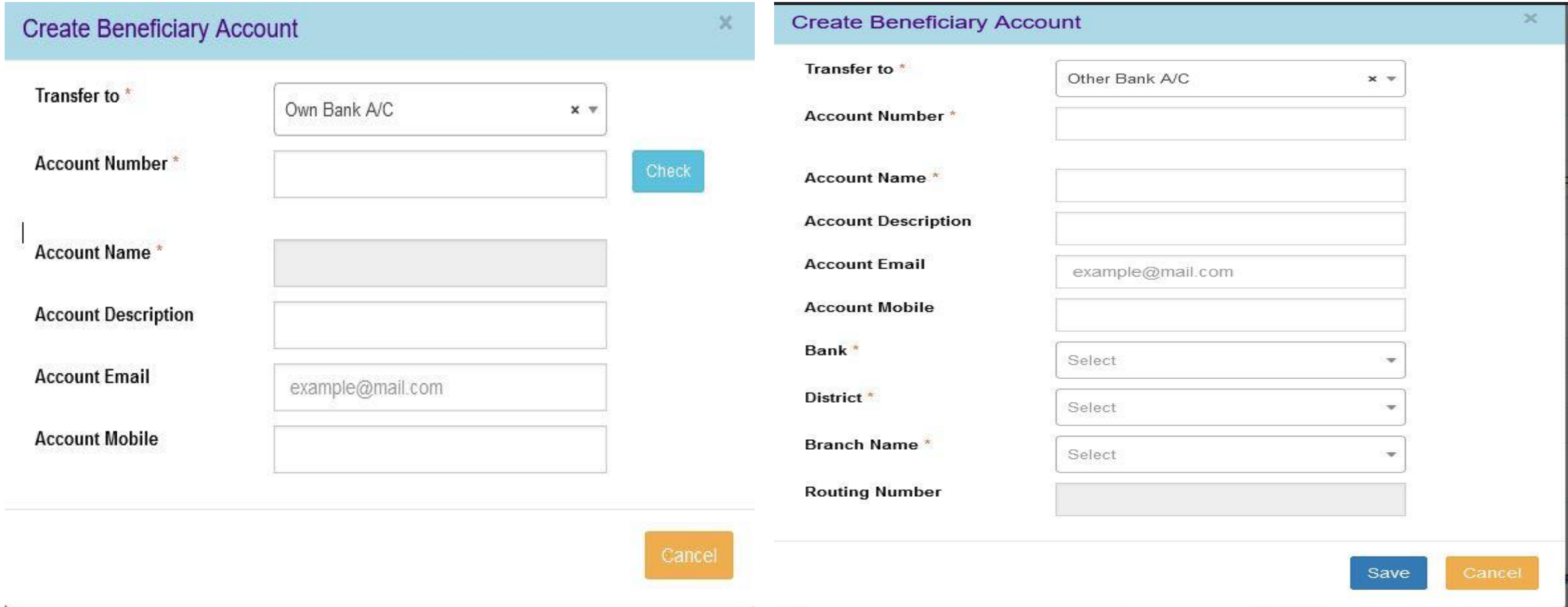
By clicking “Create new payee account” button user can add the beneficiary. Beneficiary consists of account number, name & description if necessary.



Beneficiary Type	Account Number	Account Name	Description	Email	Mobile Number	Bank	Branch
OtherBankAccount	02	Mrs. Nazrin Nahar				BANK ASIA LTD	RAJSHAHI
OtherBankAccount	20	Mearaj				ISLAMI BANK BANGLADESH LTD	HEAD OFFICE
OtherBankAccount	01	Sarder Mohammad				PUBALI BANK LTD	UNIVERSITY CAMPUS
OtherBankAccount	14	raja	dbbl ac	rajah@icloud.com	018	DUTCH BANGLA BANK LTD	FENI
OtherBankAccount	11	saklan				BANGLADESH COMMERCE BANK LTD	GULSHAN
OwnBankOthersAccount	00	MD ZAHID HASAN			017		
OwnBankOthersAccount	14	MD. ISMAIL HOSSAIN					
OwnBankOthersAccount	014	MD MINHAJUL ISLAM					
OwnBankOthersAccount	042	SARDER MD. S					
OwnBankOthersAccount	000	MD ISLAM					

Figure: Beneficiary account

# 2. FUND TRANSFER



**Create Beneficiary Account** [X]

**Transfer to \*** Own Bank A/C [X ▼]

**Account Number \*** [ ] **Check**

**Account Name \*** [ ]

**Account Description** [ ]

**Account Email** example@mail.com

**Account Mobile** [ ]

**Cancel**

---

**Create Beneficiary Account** [X]

**Transfer to \*** Other Bank A/C [X ▼]

**Account Number \*** [ ]

**Account Name \*** [ ]

**Account Description** [ ]

**Account Email** example@mail.com

**Account Mobile** [ ]

**Bank \*** Select [ ▼ ]

**District \*** Select [ ▼ ]

**Branch Name \*** Select [ ▼ ]

**Routing Number** [ ]

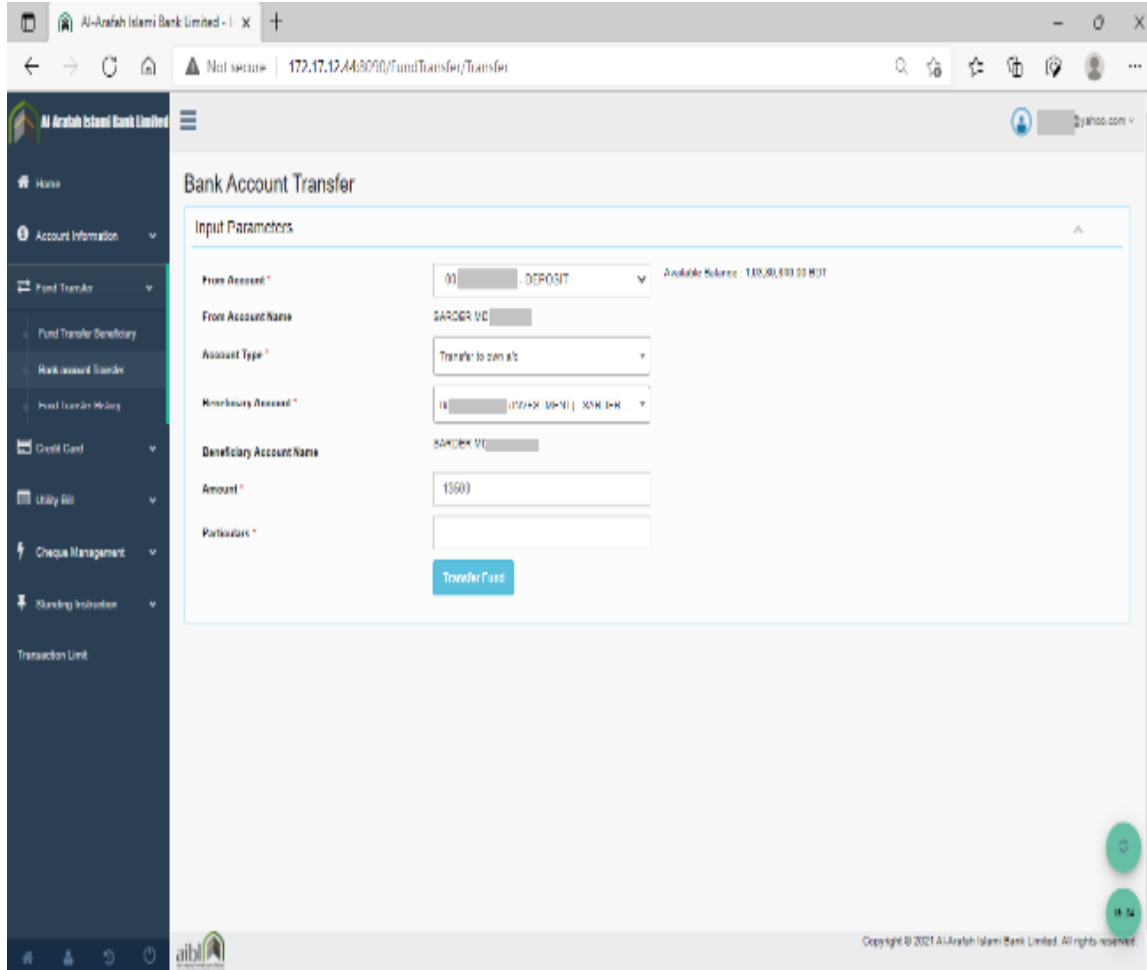
**Save** **Cancel**

Figure: Create payee account

## 2. FUND TRANSFER

- **Removing beneficiary:**
  - Click the “Payee account management” screen that displays the available payee account list.
  - Click the “update” button for updating existing payee information.
  - Click the “delete” button for removing payee name from the list.
- **Fund Transfer:**
  - User can execute fund transfer to own account or other AIBL accounts or other bank accounts. Using the **own account Transfer** option user can initiate funds transfer between any of the accounts i.e. the accounts that are under the **same customer id**. Select payee account number from the list & input the amount to be paid & click “transfer the fund” button.

# 2. FUND TRANSFER

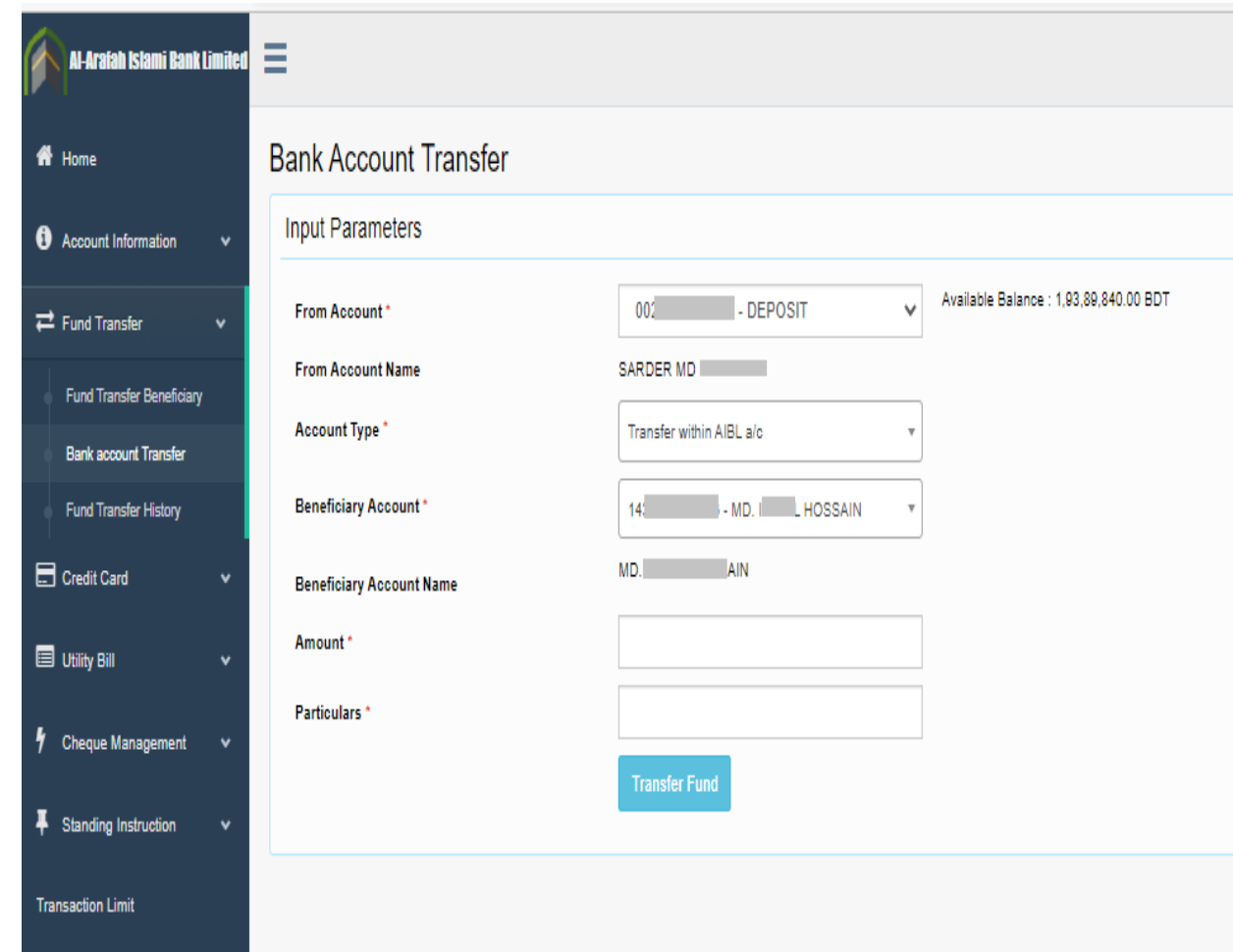


The screenshot shows the 'Bank Account Transfer' page on the AIBL website. The 'Input Parameters' section is filled with the following information:

- From Account\*: 00 [REDACTED] DEPOSIT (Available Balance: 1,03,80,593.00 BDT)
- From Account Name: SARDAR MD [REDACTED]
- Account Type\*: Transfer to own a/c
- Membership Account\*: 14 [REDACTED] (MD) - MD [REDACTED] HOSSAIN
- Beneficiary Account Name: SARDAR MD [REDACTED]
- Amount\*: 15500
- Particulars\*: [REDACTED]

A 'Transfer Fund' button is visible at the bottom of the form.

Figure: Fund transfer to Own AIBL account



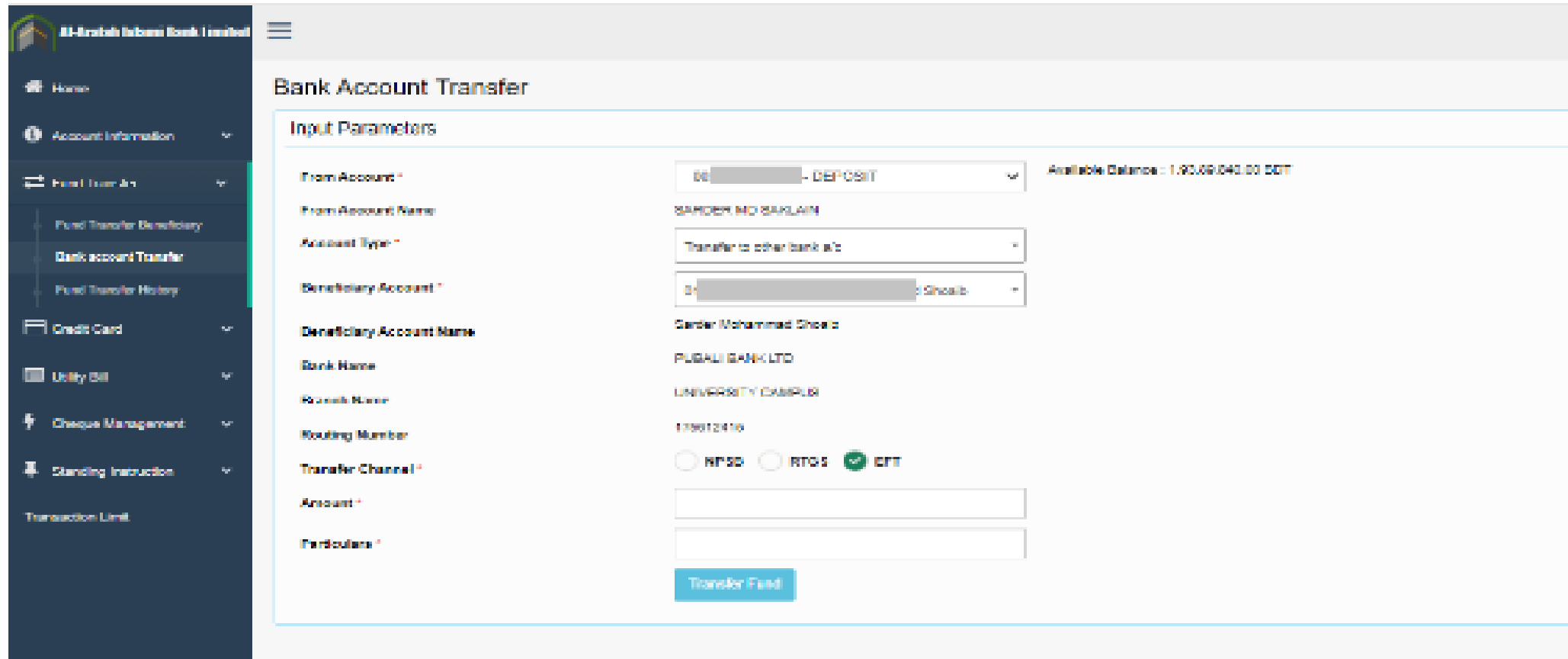
The screenshot shows the 'Bank Account Transfer' page on the AIBL website. The 'Input Parameters' section is filled with the following information:

- From Account\*: 002 [REDACTED] - DEPOSIT (Available Balance: 1,03,80,840.00 BDT)
- From Account Name: SARDAR MD [REDACTED]
- Account Type\*: Transfer within AIBL a/c
- Beneficiary Account\*: 14 [REDACTED] - MD. [REDACTED] L HOSSAIN
- Beneficiary Account Name: MD. [REDACTED] AIN
- Amount\*: [REDACTED]
- Particulars\*: [REDACTED]

A 'Transfer Fund' button is visible at the bottom of the form.

Figure: Fund transfer to other AIBL account

# 2. FUND TRANSFER



**Bank Account Transfer**

**Input Parameters**

From Account \* 00 - DEPOSIT Available Balance : 1,90,09,040.00 BDT

From Account Name SARDAR MO SAKLAIN

Account Type \* Transfer to other bank a/c

Beneficiary Account \* 0- - - - - Shoaib

Beneficiary Account Name Sardar Mohammad Shoaib

Bank Name PUBALI BANK LTD

Branch Name UNIVERSITY CAMPUS

Routing Number 179012419

Transfer Channel \*  NPSS  RTGS  EFT

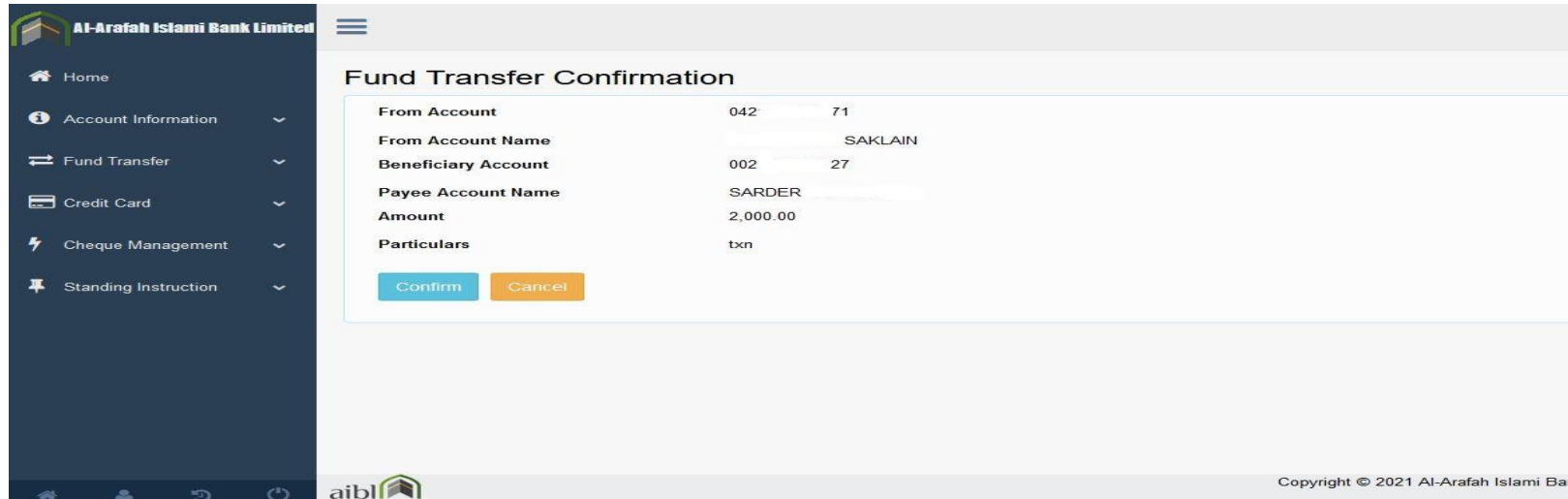
Amount \*

Particulars \*

Transfer Fund

Figure: Fund transfer to **others bank account**

# 2. FUND TRANSFER

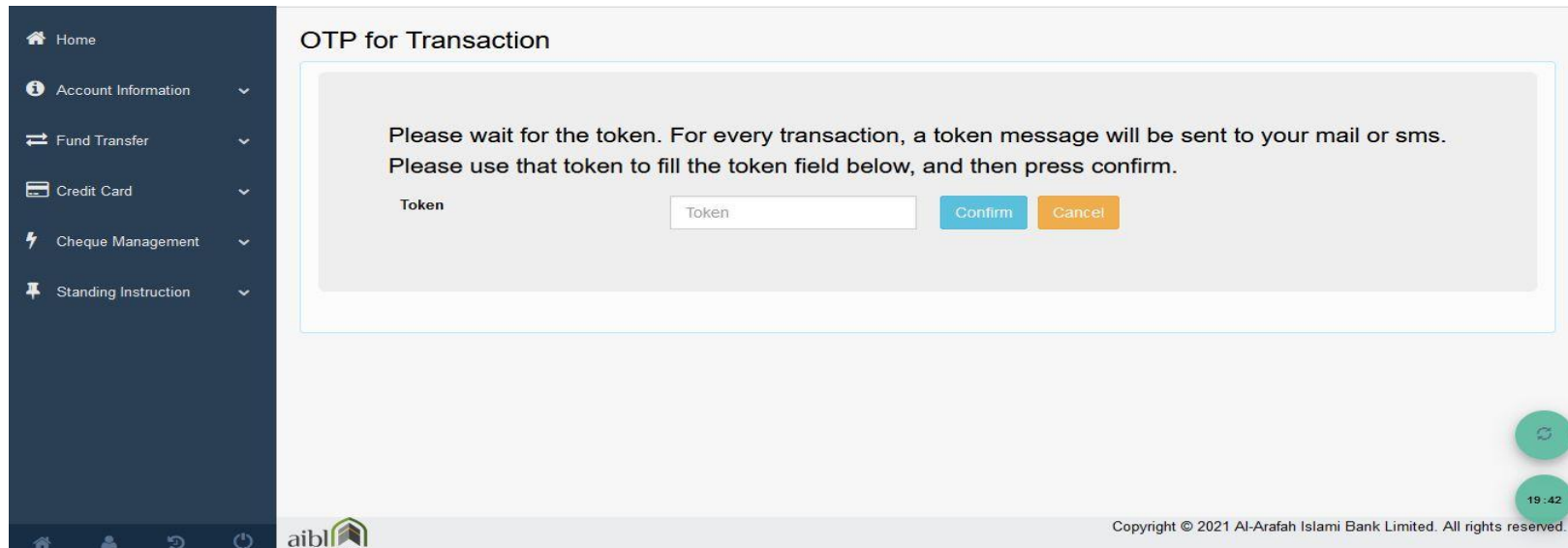


**Fund Transfer Confirmation**

From Account	042 71
From Account Name	SAKLAIN
Beneficiary Account	002 27
Payee Account Name	SARDER
Amount	2,000.00
Particulars	txn

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Figure: Fund transfer Confirmation



**OTP for Transaction**

Please wait for the token. For every transaction, a token message will be sent to your mail or sms. Please use that token to fill the token field below, and then press confirm.

Token

19:42

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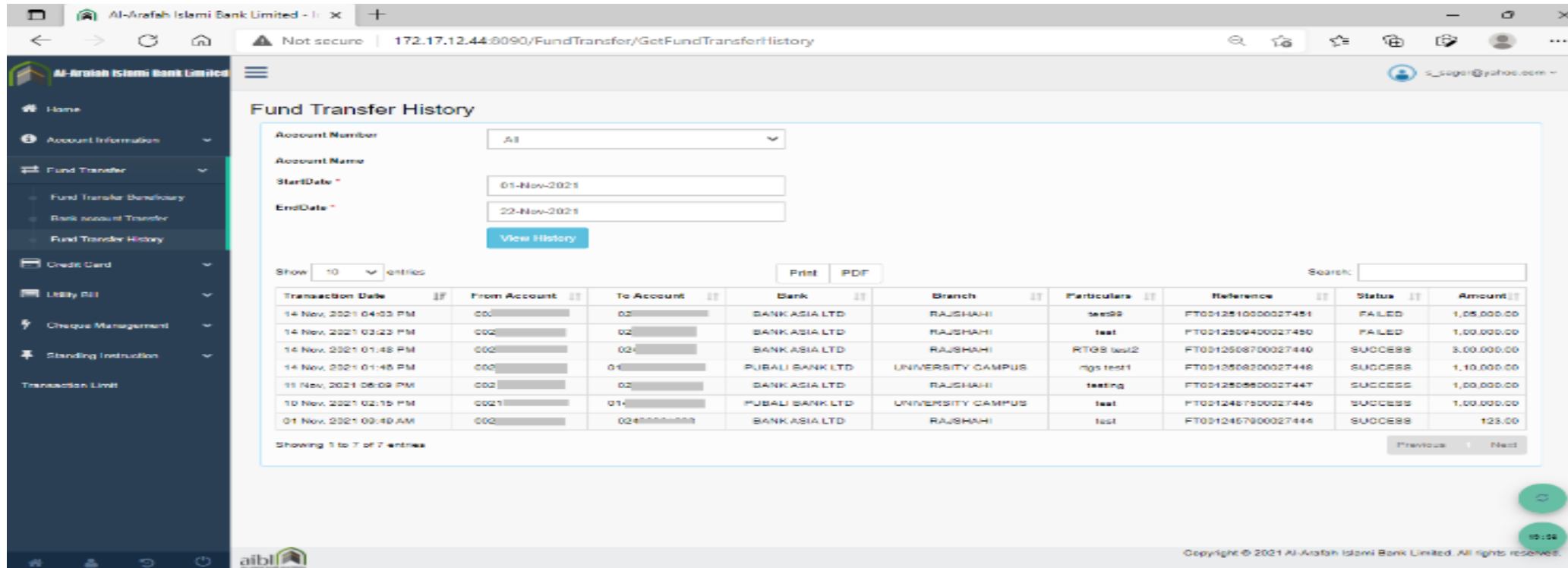
Figure: OTP For Transaction

A token number is sent to registered email id & phone number. Input the token number to the respective field & click “confirm”.

# 2. FUND TRANSFER

## Fund Transfer History:

User can see the overall fund transfer history through i-banking with date range.



The screenshot displays the 'Fund Transfer History' page in the Al-Arafah Islami Bank Limited i-banking system. The page features a sidebar menu on the left with options like Home, Account Information, Fund Transfer, Credit Card, LIBS by P2I, Cheque Management, and Standing Instruction. The main content area shows a search bar, a 'View History' button, and a table of transaction records. The table columns include Transaction Date, From Account, To Account, Bank, Branch, Particulars, Reference, Status, and Amount. The table shows 7 entries, with the first entry being a failed transaction of 1,05,000.00 on 14 Nov 2021.

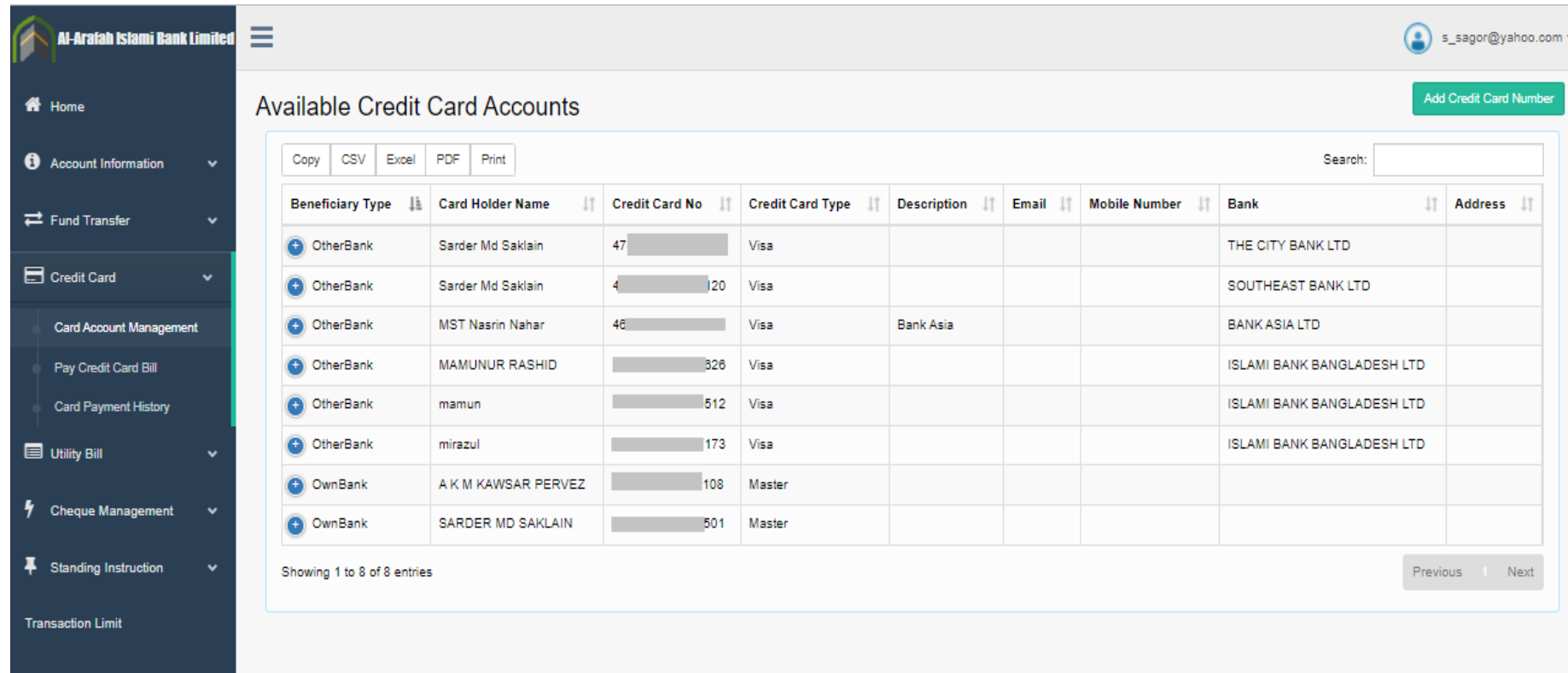
Transaction Date	From Account	To Account	Bank	Branch	Particulars	Reference	Status	Amount
14 Nov 2021 04:03 PM	0000000000	0200000000	BANK ASIA LTD	RAJSHAHI	test09	FT0012510000027451	FAILED	1,05,000.00
14 Nov 2021 03:23 PM	0000000000	0200000000	BANK ASIA LTD	RAJSHAHI	test	FT0012509400027450	FAILED	1,00,000.00
14 Nov 2021 01:48 PM	0000000000	0200000000	BANK ASIA LTD	RAJSHAHI	RTGS test2	FT0012508700027440	SUCCESS	3,00,000.00
14 Nov 2021 01:45 PM	0000000000	0400000000	PUBALI BANK LTD	UNIVERSITY CAMPUS	ngs test1	FT0012508200027448	SUCCESS	1,10,000.00
11 Nov 2021 08:09 PM	0000000000	0200000000	BANK ASIA LTD	RAJSHAHI	testing	FT0012505600027447	SUCCESS	1,00,000.00
10 Nov 2021 02:15 PM	0001000000	0100000000	PUBALI BANK LTD	UNIVERSITY CAMPUS	test	FT0012487500027449	SUCCESS	1,00,000.00
01 Nov 2021 09:40 AM	0000000000	0200000000	BANK ASIA LTD	RAJSHAHI	test	FT0012467900027444	SUCCESS	123.00

Figure: Fund Transfer History



# 3. CREDIT CARD

In this section, User can pay Credit Cards Bill by Adding beneficiary from Card Account Management.



Available Credit Card Accounts

Copy CSV Excel PDF Print Search:

Beneficiary Type	Card Holder Name	Credit Card No	Credit Card Type	Description	Email	Mobile Number	Bank	Address
OtherBank	Sarder Md Saklain	47 [REDACTED]	Visa				THE CITY BANK LTD	
OtherBank	Sarder Md Saklain	4 [REDACTED] 20	Visa				SOUTHEAST BANK LTD	
OtherBank	MST Nasrin Nahar	46 [REDACTED]	Visa	Bank Asia			BANK ASIA LTD	
OtherBank	MAMUNUR RASHID	[REDACTED] 326	Visa				ISLAMI BANK BANGLADESH LTD	
OtherBank	mamun	[REDACTED] 512	Visa				ISLAMI BANK BANGLADESH LTD	
OtherBank	mirazul	[REDACTED] 173	Visa				ISLAMI BANK BANGLADESH LTD	
OwnBank	A K M KAWSAR PERVEZ	[REDACTED] 108	Master					
OwnBank	SARDER MD SAKLAIN	[REDACTED] 501	Master					

Showing 1 to 8 of 8 entries Previous 1 Next

# 3. CREDIT CARD

Create Credit Card Account

Card Owner \* Own Bank Credit Card x

Credit Card No \*  Check

Card Holder Name \*

Credit Card Type \*

Description

Email example@mail.com

Mobile Number

Address

Cancel

Create Credit Card Account

Card Owner \* Other Bank Credit Card x

Credit Card No \*

Card Holder Name \*

Credit Card Type \*

Description

Email example@mail.com

Mobile Number

Address

Bank \* Select

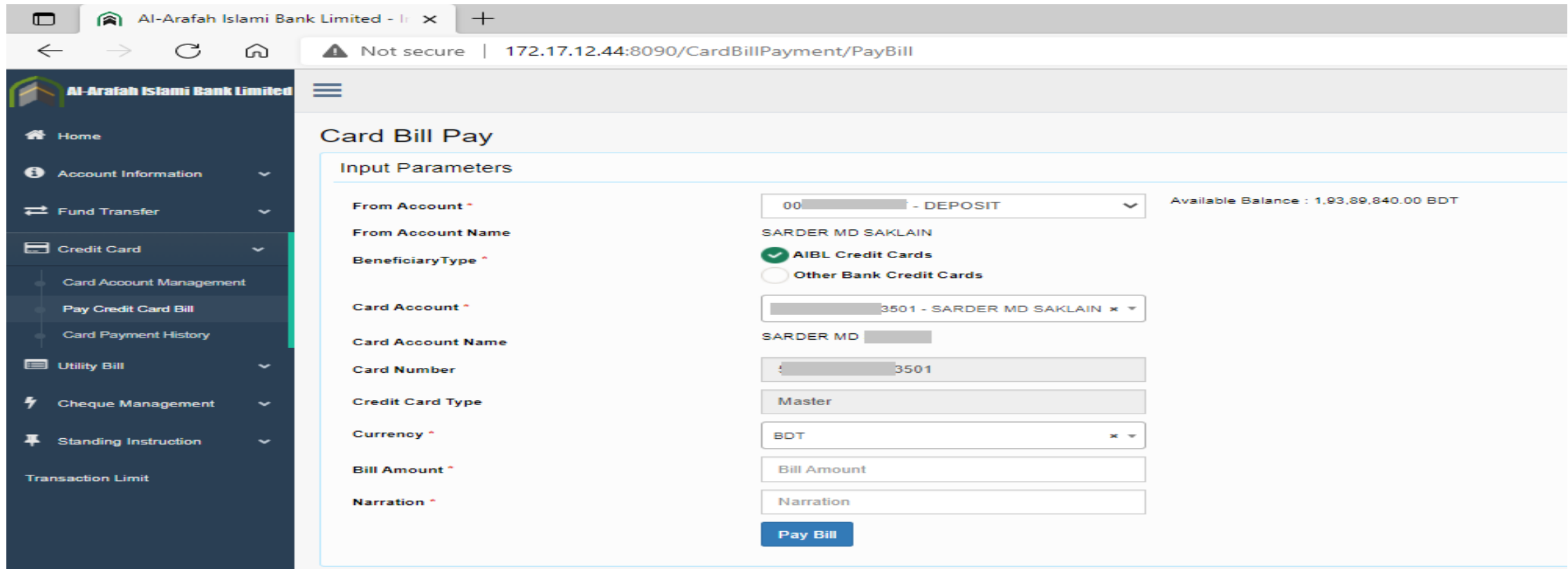
Save Cancel

Figure: Add Own Bank Credit Card Accounts

Figure: Add Others Bank Credit Card Accounts

# 3. CREDIT CARD

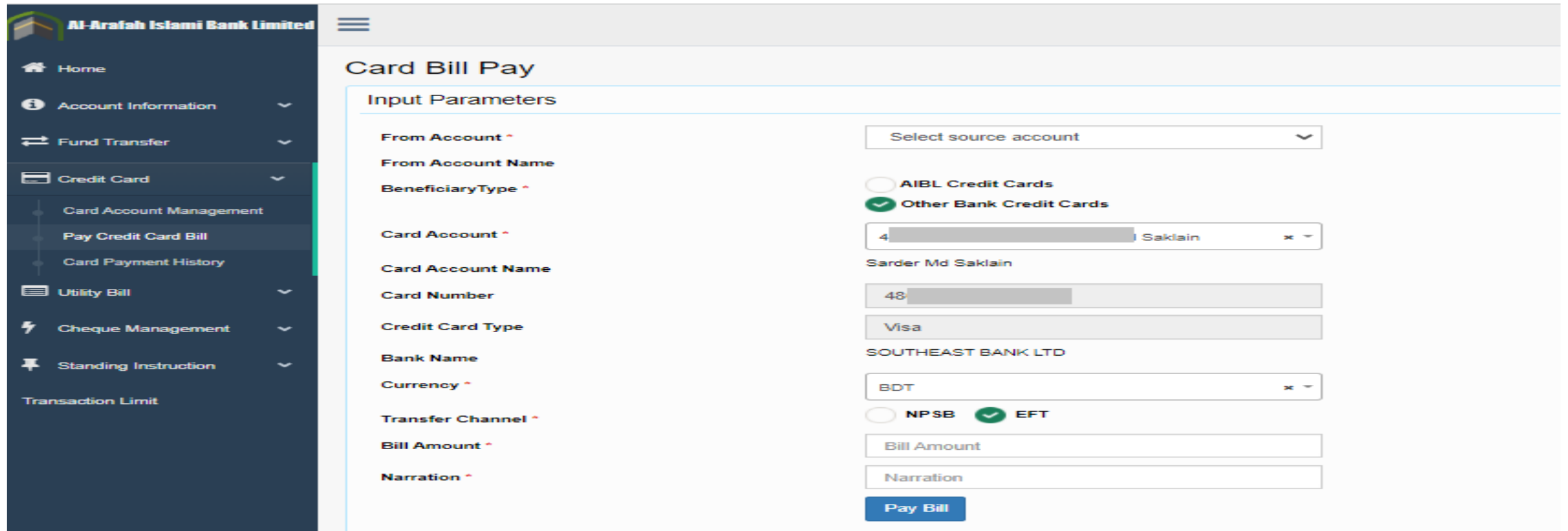
After Adding Cards details user can pay the bill from Pay Credit Card Bill option.



The screenshot displays the 'Card Bill Pay' interface on the Al-Arafah Islami Bank Limited website. The browser address bar shows the URL '172.17.12.44:8090/CardBillPayment/PayBill'. The left sidebar contains navigation options: Home, Account Information, Fund Transfer, Credit Card (selected), Card Account Management, Pay Credit Card Bill, Card Payment History, Utility Bill, Cheque Management, Standing Instruction, and Transaction Limit. The main content area is titled 'Card Bill Pay' and features an 'Input Parameters' form. The form includes the following fields: 'From Account' (00 - DEPOSIT), 'From Account Name' (SARDER MD SAKLAIN), 'BeneficiaryType' (AIBL Credit Cards selected), 'Card Account' (3501 - SARDER MD SAKLAIN), 'Card Account Name' (SARDER MD), 'Card Number' (3501), 'Credit Card Type' (Master), 'Currency' (BDT), 'Bill Amount' (Bill Amount), and 'Narration' (Narration). An 'Available Balance : 1,93,89,840.00 BDT' is displayed in the top right. A 'Pay Bill' button is located at the bottom of the form.

Figure: Own Card Bill Pay

# 3. CREDIT CARD



**Al-Arafah Islami Bank Limited**

Home

Account Information

Fund Transfer

**Credit Card**

- Card Account Management
- Pay Credit Card Bill**
- Card Payment History

Utility Bill

Cheque Management

Standing Instruction

Transaction Limit

### Card Bill Pay

#### Input Parameters

**From Account \*** Select source account

**From Account Name**

**BeneficiaryType \***

AIBL Credit Cards

Other Bank Credit Cards

**Card Account \*** 4 Saklain x

**Card Account Name** Sarder Md Saklain

**Card Number** 48

**Credit Card Type** Visa

**Bank Name** SOUTHEAST BANK LTD

**Currency \*** BDT x

**Transfer Channel \***

NPSB  EFT

**Bill Amount \*** Bill Amount

**Narration \*** Narration

**Pay Bill**

Figure: Others Bank Card Bill Pay

A token must be sent to user's Mobile number & also in Email ID for each and every transaction as a part of security requirement. After confirming token number transaction can be successful.

# 3. CREDIT CARD

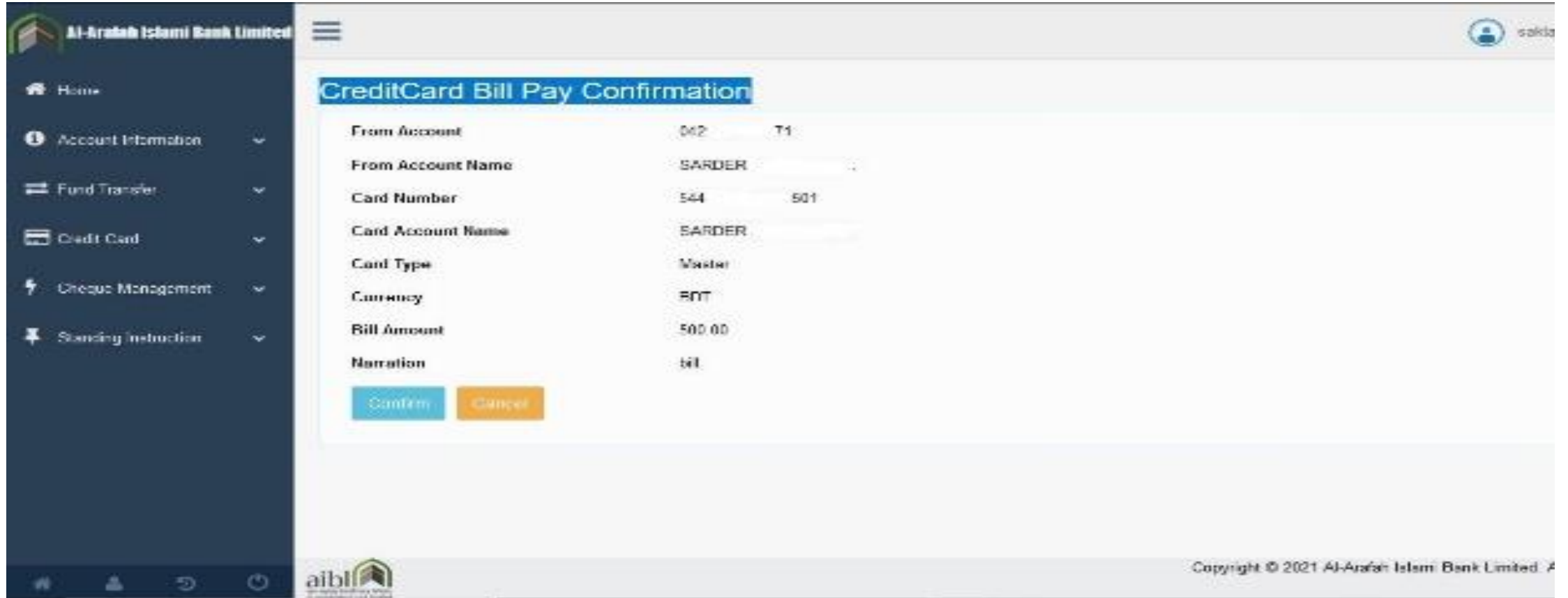
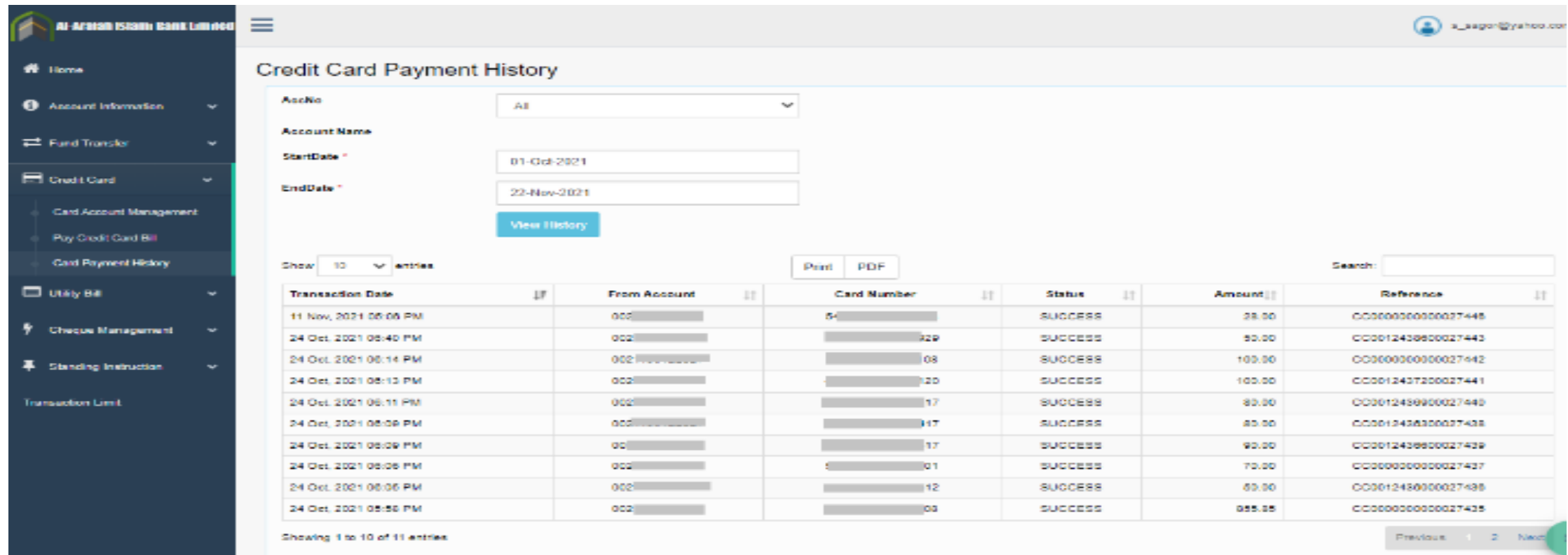


Figure: Credit Card Bill Pay Confirmation

# 3. CREDIT CARD

From Credit card payment history option user can view their overall transaction history.



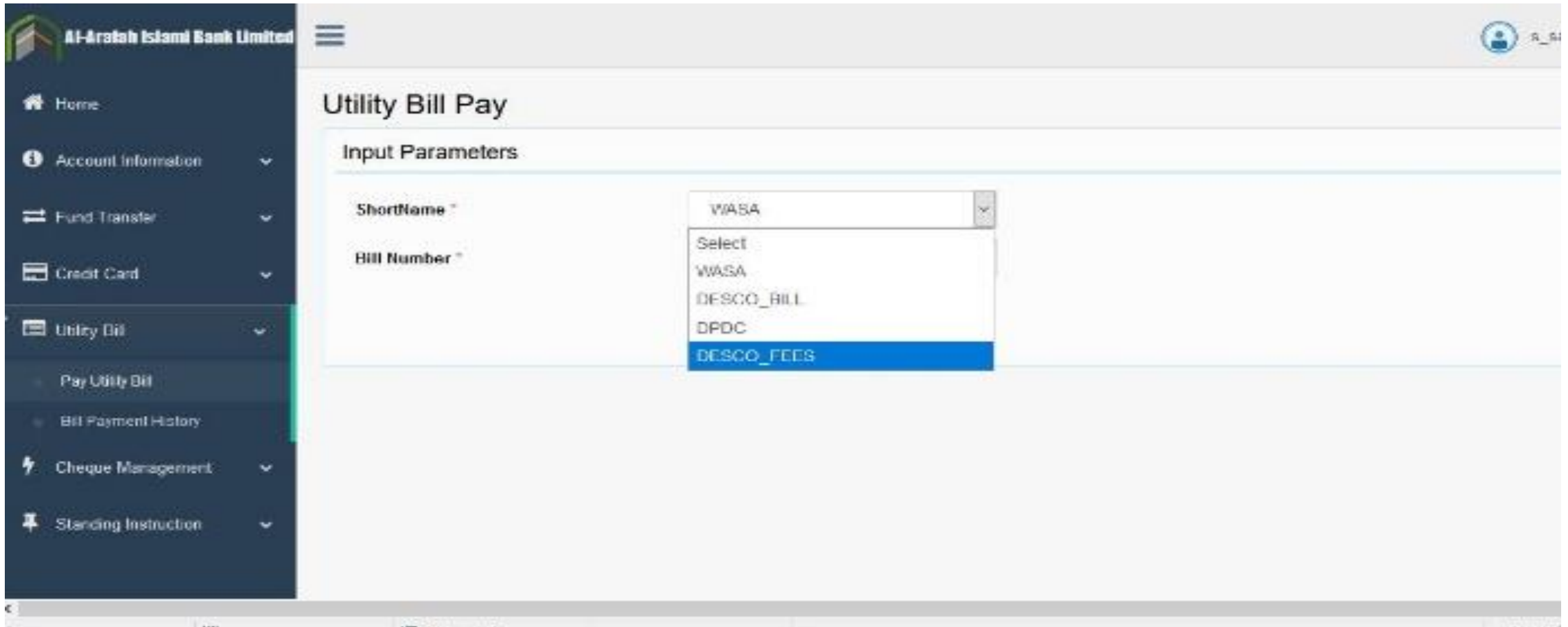
The screenshot displays the 'Credit Card Payment History' page. On the left is a dark sidebar with navigation options: Home, Account Information, Fund Transfer, Credit Card (selected), Card Account Management, Pay Credit Card Bill, Card Payment History, Utility Bill, Cheque Management, and Standing Instruction. The main content area has a header 'Credit Card Payment History' and a search bar with the user email 'a\_sagon@yahoo.com'. Below the header are filters for 'AccNo' (set to 'All'), 'Account Name', 'StartDate' (01-Oct-2021), and 'EndDate' (22-Nov-2021), with a 'View History' button. A table shows 11 transaction entries with columns: Transaction Date, From Account, Card Number, Status, Amount, and Reference. The table includes a 'Show 10 entries' dropdown, 'Print' and 'PDF' buttons, and a search field. The footer of the table indicates 'Showing 1 to 10 of 11 entries' and navigation arrows for 'Previous' and 'Next'.

Transaction Date	From Account	Card Number	Status	Amount	Reference
11 Nov, 2021 05:05 PM	002	54	SUCCESS	25.00	CC000000000027445
24 Oct, 2021 05:40 PM	002	329	SUCCESS	50.00	CC0012438500027443
24 Oct, 2021 05:14 PM	002	08	SUCCESS	100.00	CC0000000000027442
24 Oct, 2021 05:13 PM	002	120	SUCCESS	100.00	CC0012437200027441
24 Oct, 2021 05:11 PM	002	17	SUCCESS	50.00	CC0012436900027440
24 Oct, 2021 05:09 PM	002	117	SUCCESS	50.00	CC0012436300027438
24 Oct, 2021 05:09 PM	002	17	SUCCESS	90.00	CC0012436600027439
24 Oct, 2021 05:06 PM	002	01	SUCCESS	70.00	CC0000000000027437
24 Oct, 2021 05:05 PM	002	12	SUCCESS	50.00	CC0012436000027435
24 Oct, 2021 05:55 PM	002	03	SUCCESS	955.00	CC0000000000027435

Figure: Credit card payment history

# 4. UTILITY BILL

In this section, User can pay Utility Bill (DPDC, DESCO, WASA etc.) in following way:



The screenshot displays the 'Utility Bill Pay' interface. On the left is a dark sidebar menu with the following items: Home, Account Information, Fund Transfer, Credit Card, Utility Bill (highlighted), Pay Utility Bill, Bill Payment History, Cheque Management, and Standing Instruction. The main content area is titled 'Utility Bill Pay' and contains an 'Input Parameters' section. This section has two fields: 'ShortName' and 'Bill Number'. The 'ShortName' field has a dropdown menu open, showing the following options: WASA, Select, WASA, DESCO\_BILL, DPDC, and DESCO\_FEES (which is highlighted in blue). The 'Bill Number' field is currently empty.



# 5. CHEQUE MANAGEMENT

Cheque Management allows to inquiry Cheque status, Cheque stop and Cheque requisition.

The screenshot displays the 'Cheque Inquiry' interface. On the left is a dark sidebar with navigation options: Home, Account Information, Fund Transfer, Credit Card, Cheque Management (highlighted), and Standing Instruction. Under 'Cheque Management', there are sub-options: Cheque Inquiry, Cheque Stop, and Cheque Requisition. The main content area is titled 'Cheque Inquiry' and contains a 'Search Criteria' section with the following fields: 'Account Number' (042 71 - DEPOSIT), 'Account Name' (SARDER), and 'Cheque Number' (5730971). There is a 'Select Range' toggle and a 'Show Cheque Status' button. Below this is a 'Cheque Status' section showing 'Cheque Number: 5730971' and 'Cheque Status: STOPPED' in a red box. A copyright notice at the bottom right reads 'Copyright © 2021 Al-Arafah Islami Bank Limited. All rights reserved.'

Figure: Cheque Inquiry

# 5. CHEQUE MANAGEMENT

**Cheque Payment Stop Instructions**

Copy CSV Excel PDF Print Search:

Instruction Date	Account Number	Cheque Code	Instruction Status	Reason
06 Jun, 2021	042 271	676871	Active	Security

Showing 1 to 1 of 1 entries

Buttons: Previous, Next

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Figure: Cheque Stop

**Create Cheque Requisition**

Account No. 042 271 DEPOSIT

No of Leaf 20

Delivery Branch HEAD OFFICE CORPORATE

For cheque requisition from Internet Banking, 60TK (Charge) + 9TK (VAT) = 69 TK will be deducted from your account.

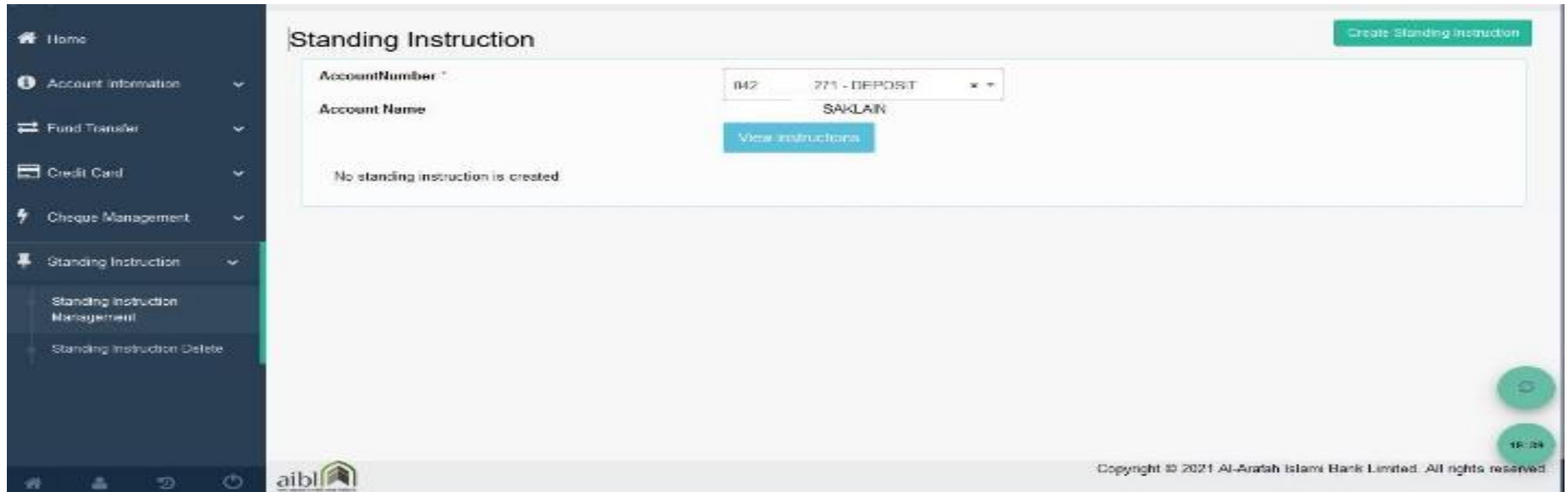
Buttons: Create, Cancel

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Figure: Cheque Requisition

# 6. STANDING INSTRUCTION

Create instruction to set standing instructions for fund transfer for a period. The system auto transfers the fund on the specific date & frequency.



The screenshot displays the 'Standing Instruction' management screen. On the left is a dark navigation sidebar with the following menu items: Home, Account Information, Fund Transfer, Credit Card, Cheque Management, Standing Instruction (highlighted), Standing Instruction Management, and Standing Instruction Delete. The main content area is titled 'Standing Instruction' and features a 'Create Standing Instruction' button in the top right corner. Below the title, there is a form with two fields: 'AccountNumber' with the value '042 771 - DEPOSIT' and 'Account Name' with the value 'SAKLAIN'. A 'View instructions' button is positioned below these fields. A message below the form states 'No standing instruction is created'. At the bottom right of the screen, there are two circular buttons: a refresh button and a clock showing the time '18:24'. The footer contains the AIBL logo and the text 'Copyright © 2021 Al-Arafah Islami Bank Limited. All rights reserved.'

# 6. STANDING INSTRUCTION

The screenshot shows the 'Create Standing Instruction' form with the following fields and values:

- From Account: 04 [redacted] - DEPOSIT
- To Account: Select
- Frequency Type: Select (dropdown menu is open)
- Start Date: [empty]
- End Date: [empty]
- Amount: [empty]

The dropdown menu for 'Frequency Type' is open, showing the following options: Daily, Weekly, Monthly, Quarterly, Half-Yearly, and Yearly (highlighted in blue).

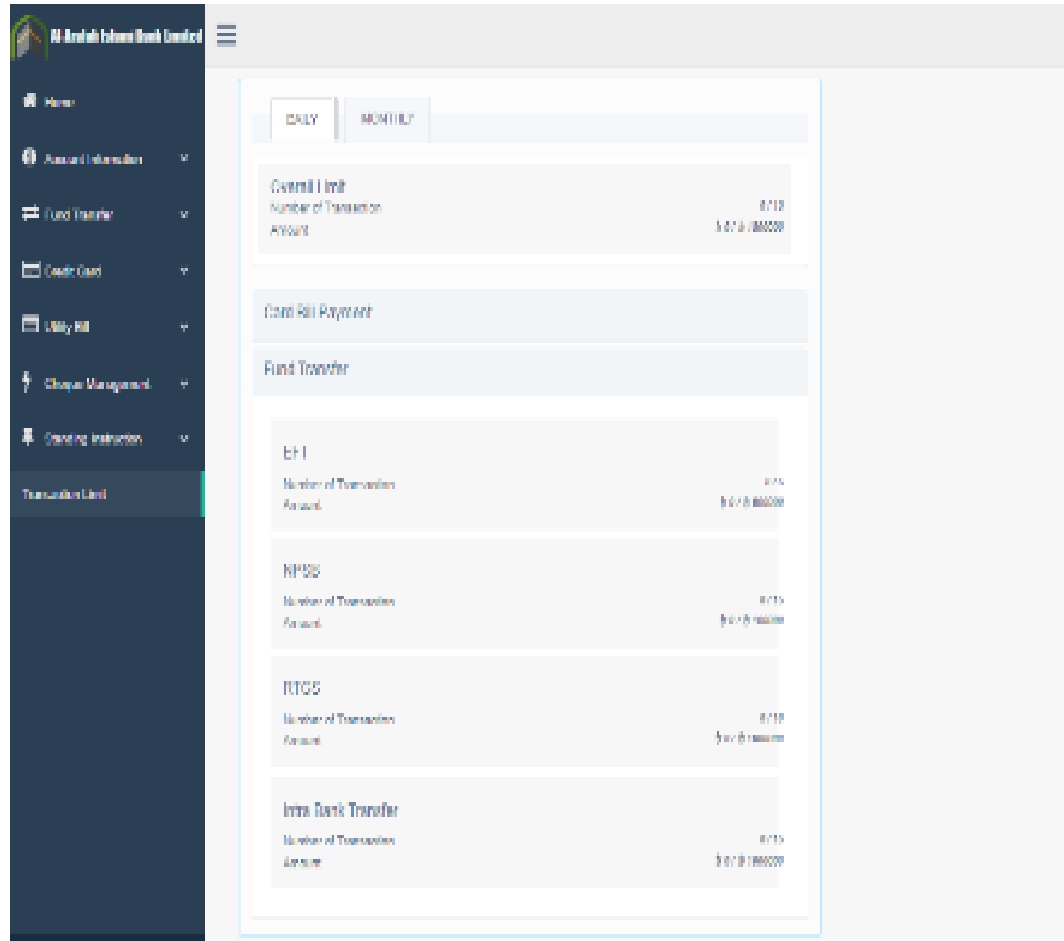
The screenshot shows the 'Create Standing Instruction' form with the following fields and values:

- From Account: 0021 [redacted] - DEPOSIT
- To Account: 0022 [redacted] - SSP
- Frequency Type: Monthly
- Start Date: 28-Jan-2022
- End Date: End Date
- Amount: 1150

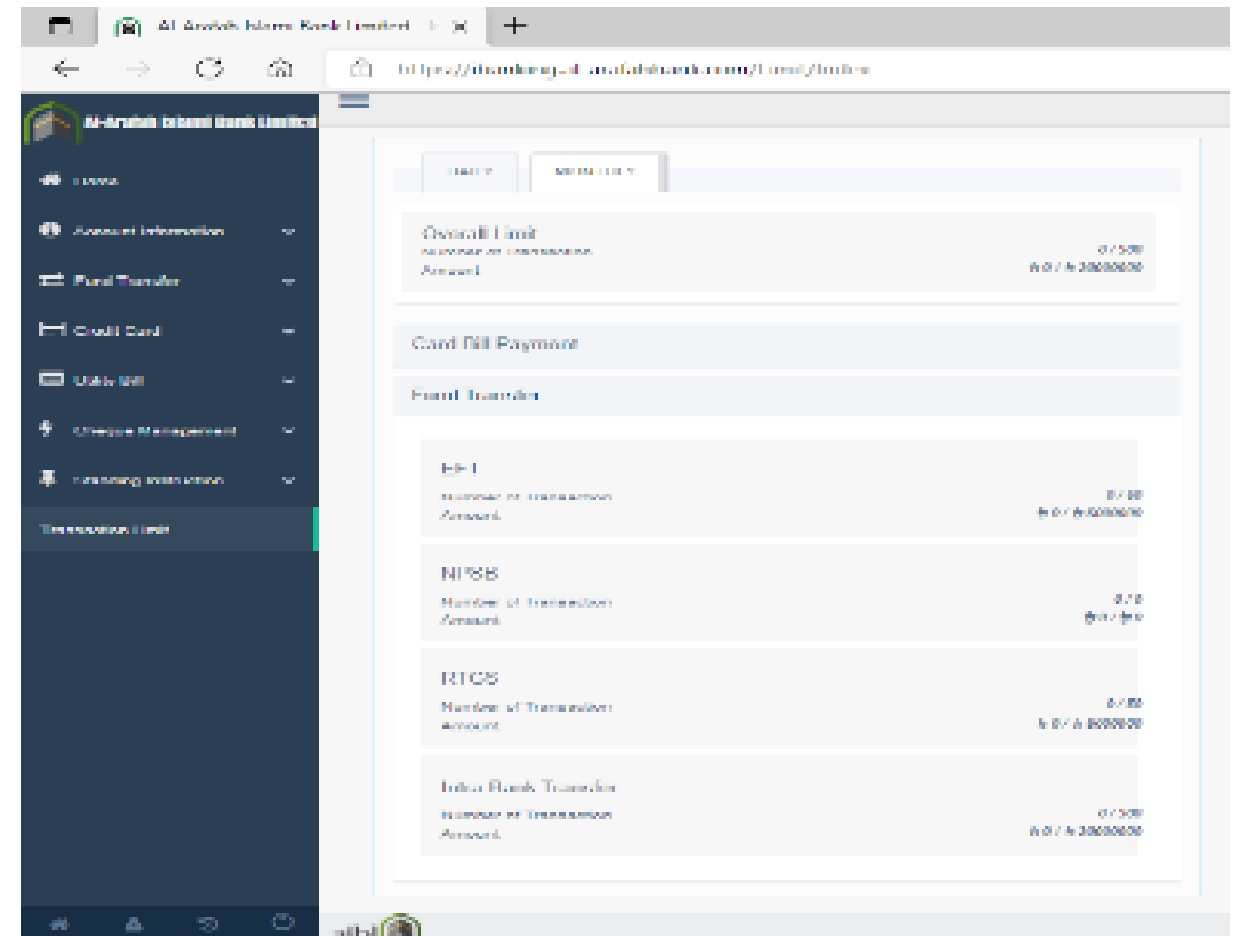
At the bottom right, there are two buttons: 'Save' (green) and 'Cancel' (orange).

Figure: Create standing instruction

# 7. TRANSACTION LIMIT



Category	Number of Transaction	Amount
Overall Limit	0/10	Tk 10,000,000
Card Bill Payment		
Fund Transfer		
EFT	0/10	Tk 10,000,000
NPSB	0/10	Tk 10,000,000
RTGS	0/10	Tk 10,000,000
Intra Bank Transfer	0/10	Tk 10,000,000



Category	Number of Transaction	Amount
Overall Limit	0/10	Tk 10,000,000
Card Bill Payment		
Fund Transfer		
EFT	0/10	Tk 10,000,000
NPSB	0/10	Tk 10,000,000
RTGS	0/10	Tk 10,000,000
Intra Bank Transfer	0/10	Tk 10,000,000

THANK YOU



আল-আরাফাহ ইসলামী ব্যাংক লিমিটেড  
Al-Arafah Islami Bank Limited

সর্বশেষ সংস্করণ