

## NOTICE OF THE 30<sup>th</sup> ANNUAL GENERAL MEETING (AGM)

Notice is hereby given that the 30th Annual General Meeting (AGM) of the Shareholders of Al-Arafah Islami Bank PLC. will be held on Thursday the 14th August, 2025 at 11.30 AM virtually by using digital platform through the link <https://albpplc.bdvirtualagm.com> (In pursuance with Bangladesh Securities and Exchange Commission's Order No. SEC/SRMIC/04-231/932, dated 24 March 2020 and SEC/SRMIC/94-231/91, dated 31 March 2021 and BSEC/ICAD/SRIC/2024/318/87, dated 27 March, 2024) to transact the following businesses and to adopt necessary resolutions:

### AGENDA

- To receive, consider and adopt the Audited Financial Statements of the Company for the year ended December 31, 2024 along with the Reports of the Directors and the Auditors thereon.
- To approve Dividend for the year ended December 31, 2024 as recommended by the Board of Directors.
- To appoint External Auditors of the Company for the term until the conclusion of the next Annual General Meeting and to fix their remuneration.
- To appoint Certification Auditor of the Company as per Corporate Governance Code-2018 for the year 2025 and to fix their remuneration.
- Any other matter with the permission of the chairman (if any).

All Hon'ble Shareholders of the company are requested to participate in the AGM virtually by using above link in time.

Date: Dhaka  
July 17, 2025

By order of the Board

sd/-  
(Mohammad Moniruzzaman FCA)  
SAVP & Company Secretary (Acting)  
Phone: 44850027

### NOTES:

- This is to inform all concern that Bangladesh Bank vide its Letter Ref. No. DOS(CAMS)1157/41(Dividend)/2025-3094 date 21.05.2025, has ordered Bank can not declare any dividend for the year 2024. Accordingly, No Dividend shall be paid for the year ended on 31 December, 2024.
- This is also to inform all concern that, for the interest of all relevant stakeholders, the current Board, having been constituted by Bangladesh Bank under Section 45 of the Bank Companies Act, 1991 at extra-ordinary regulatory circumstances, there is no legal requirements for shareholder ratification, election/re-election or appointment through the AGM unless and until Bangladesh Bank revokes or modifies their appointment.
- Shareholders whose names appear in the Register of members as at the close of business on the "Record Date" i.e. 29th June, 2025 will be eligible to join the Annual General Meeting (AGM) and entitled to the dividend, as approved.
- A member will be eligible to join and vote at this virtual AGM may appoint a proxy to attend and vote on his/her behalf. Proxy Form duly stamped must be submitted at the Registered Office of the Company not later than 48 hours before the time of holding the meeting;
- Pursuant to the Bangladesh Securities and Exchange Commission (BSEC) Notification, the soft copies of the Annual Report 2024, will be sent to the e-mail addresses of the shareholders available in the respective Beneficial Owner (BO) Accounts maintained with the Depository Participants (DPS) on the Record Date. The Annual Report 2024, will also be available at the bank's website [www.albl.com.bd](http://www.albl.com.bd).
- The shareholders will join the virtual AGM through the link <https://albpplc.bdvirtualagm.com>. The shareholders will be able to submit their questions/comments electronically before 24 (twenty four) hours of commencement of the AGM through this link and also during the Annual General Meeting. In order to login for the virtual AGM, the shareholders need to click on the link and provide their 16-digit Beneficiary Owners (BO) account number or 6-digit Folio number, their number of shares.
- The shareholders are requested to update their respective BO accounts with mailing address, e-mail ID, contact number, bank details and 12 digits Taxpayer Identification Number (e-TIN) through Depository Participant (DP).
- The Shareholders are requested to login to the system prior to starting of the meeting at 11.30 am on August 14, 2025 Thursday. On-line (real time) or e-voting option shall be opened at least 24 (twenty four) hours but not exceeding 72 (seventy two) hours prior to start of general meeting and shall remain open up to the closure of general meeting. Any IT related guidance and help with the login process the respected members may contact at +88024485005-20, (Ext-212-215) visit [www.albl.com.bd](http://www.albl.com.bd) website.
- In compliance with the Bangladesh Securities and Exchange Commission's Circular No. SEC/CMRRCD/2009-193/154 dated October 24, 2013 and listing regulations of Stock Exchanges, No Gift/Gift Coupon/Food Box shall be distributed at the ensuing 30th AGM.